

**NOTICE OF
INVITATION FOR BIDS (IFB)
IFB NO. 08-10**

Sealed bids in duplicate are invited for the construction of:

**REPAIR/REPLACE OFFICE FLAT ROOFS
BUILDINGS 2, 4, 25, 28, AND 29
Southeastern Virginia Training Center
Chesapeake, Virginia
DMHMRSAS Project Code No. 720-17227-23-02
DGS Project Code No. 720-17227-009**

The project is generally described as the removal and replacement of approximately 40,500 square feet of roofing, insulation, and roof accessories. The existing roofing consists of EPDM with rigid insulation. Metal and pre-cast concrete copings, roof curbs, and penetrations flashing, roof accessories, and roof-to-wall sheet metal flashing will also be removed and replaced. The fluted block parapet will be removed to install overflow scuppers. The new roofing will consist of 60-mil, fire-retardant, EPDM membrane over tapered and minimum 2-1/2" thick polyisocyanurate insulation. Selected existing steel roof beams and joists will be modified to meet current code. Gypsum board and suspended acoustical panel lay-in ceilings, light fixtures, and ductwork will need to be temporarily relocated and replaced when structural work is complete.

Sealed bids will be received at the Office of Architectural and Engineering Services, Department of Mental Health, Mental Retardation and Substance Abuse Services (DMHMRSAS), Commonwealth of Virginia, 1220 Bank Street, 7th Floor, Jefferson Building, Richmond, Virginia 23219. **The deadline for submitting bids is 2:00 p.m., sharp, as determined by the Bid Officer, on June 4, 2008.** The bids will be opened publicly and read aloud beginning at 2:00 p.m. on June 5, 2008, at the same location. A Bid Bond is required.

eVA BUSINESS-TO-GOVERNMENT VENDOR REGISTRATION: The bidder or offeror must be a registered vendor in eVA to be awarded this contract. Bidder must include the cost of the eVA transaction fee in its bid.

Procedures for submitting a bid, claiming an error, withdrawal of bids, and other pertinent information are contained in the Instructions to Bidders, G.S. Form E&B CO-7a, which is part of the Invitation for Bids. Withdrawal due to error in bid shall be according to Section 9 of the Instructions to Bidders and § 2.2-4330, Code of Virginia. The Owner reserves the right to reject any or all bids.

A Pre-Bid Conference will be held at Building No. 1 CSC Conference Room at Southeastern Virginia Training Center, Chesapeake, Virginia at 10:00 a.m., local prevailing time, on May 15, 2008. A tour and inspection of the work will be conducted immediately following the Pre-Bid Conference. Attendance at the Pre-Bid Conference and/or inspection tour shall not be mandatory for those submitting a bid.

The contract shall be awarded on a lump sum basis as follows: the Total Base Bid Amount **including any properly submitted and received bid modifications plus** such successive Additive Bid Items as the Owner in its discretion decides to award in the manner set forth in Paragraph 12 of the Instructions to Bidders. 'Notice of Award' or 'Notice of Intent to Award' will be posted on the agency's website at www.dhmrsas.virginia.gov/adm-RFPsAwards.htm.

Contractor registration in accordance with Section 54.1-1103 of the Code of Virginia is required. See the Invitation for Bids for additional qualification requirements.

The Invitation for Bids for the above project, including the drawings and the specifications containing the information necessary for bidding, may be obtained from the office of Virginia A&E, PLLC, 1115 Vista Park Drive, Forest, Virginia 24551, (434) 316-6001. No partial sets of drawings and/or project manuals will be provided.

A deposit of \$100.00 for each set of the Invitation for Bid documents will be required as a guarantee of the safe return of the documents within ten days after the bid opening. A mandatory, non-refundable charge of \$40.00 per set is required. This charge is used to offset costs incurred for labor, shipping, and issuance of addendum. (Enclose separate checks for bid documents and shipping charge.)

Copies of the Invitation for Bids documents, including the plans and the specifications, will also be available for inspection at the following locations:

Virginia A&E, PLLC
1115 Vista Park Drive
Forest, VA 24551

Norfolk Builders and Contractors Exchange
1118 Azalea Garden Road
Norfolk, Virginia 23502

Builders' Exchange
3207 Hermitage Road
Richmond, Virginia 23227

McGraw-Hill Construction
9 North Third Street
Richmond, Virginia 23219

The Plan Room, Inc.
308 Turner Road, Suite D
Richmond, Virginia 23225

Reed Construction Data
30 Technology Parkway South, Suite 500
Norcross, Georgia 30092
www.reedconstructiondata.com

OWNER: Virginia Dept. of Mental Health, Mental Retardation and Substance Abuse Services
Office of Architectural and Engineering Services
1220 Bank Street, 7th Floor, Room 731
Post Office Box 1797
Richmond, VA 23218-1797